HL7 FHIR Foundation Board Call
Sunday, May 7. 2017
6:00 PM Local Time (Noon ET)
Esquivias Room Madrid Marriott, Spain
To dial in from the US: +1 (224) 501-3318
To dial in from Spain: +34 932 75 1230
GoToMeeting: 371-201-221

Participants: Stan Huff, MD; Pat Van Dyke; Russ Leftwich, MD; Chuck Jaffe, MD, PhD; Wayne Kubick; Ed Hammond; Grahame Grieve; Ewout Kramer; Viet Nguyen; Dave Shaver; Karen Van Hentenryck (scribe), Rien Wertheim (Furore)

Agenda

1. **Roll call/agenda review –** Huff called the meeting to order at 12:17 pm local time. Grieve requested two additions to the agenda: trademark ownership and a discussion relative to the FHIR Foundation becoming a US government supplier. Kubick asked to add an agenda item to provide an update on the registry.

2. **Approval of the minutes from the April 24 call – <u>MOTION</u>** by Leftwich to approve the minutes; seconded by Nguyen. The motion carried unanimously.

3. **What is the list of tasks that the HL7 FHIR Foundation would like to accomplish by the end of 2017?**
   - Formal membership process setup and members enrolled
   - Registry is setup and working
   - Publish/share the distinction of the Foundation vs. HL7
   - Joint meeting with the Foundation and HL7 Boards
   - Define process for organizational membership
     - Proposed: package for HL7 and Foundation membership – must be a member of HL7 first?

4. **Status of membership** – HL7's webmaster has completed the work on the HL7 side. Grieve needs to incorporate this on the FHIR.org website. He anticipates this being finished in the next few months. There are a number of other benefits that he will need to be ready to deliver before we start selling memberships. Kramer suggested packaging the Sunday AID session with the connectathon and providing a discount to FHIR Foundation Members. Rein suggested commercial discounts for FHIR Foundation members. There was discussion around the benefits, with the following being agreed to:

   - Access to members only content:
     - Monthly and annual reports
     - Project reports / webinars
     - FHIR Foundation Forum (web/email) used for discussion of Foundation Policy and Procedures, and prioritization of candidate projects

- o Notification of opportunities for development / employment, including collaborative development, match-making
- Right to participate in the election of certain HL7 FHIR Foundation Board Director positions
- Right to request fhir.org hosting of non-HL7-balloted Implementation Guides, documentation and projects to be hosted on fhir.org
- Discount FHIR certification test
- Discount to select FHIR foundation organized or recognized events when planned (Rein's idea of offering discounts from learning/training centers to Foundation members in return for that center to appear on some FHIR.org page)
- Public listing as a supporter of the FHIR Foundation
- Digital badge for LinkedIn profile
- Right to post events to the FHIR calendar

At some point, we need to offer membership beyond individuals. We might consider FHIR Foundation membership as an add-on fee to HL7 membership (need to check with our attorney to ensure that collecting the funds in this way is appropriate). We could also consider corporate membership within HL7 as a prerequisite for corporate Foundation membership. Need to add this as an action item for a future call. **ACTION ITEM**: Nguyen and Kubick will bring forward a proposal for corporate membership.

5. **What role should the FHIR Foundation play in events like the proposed FHIR DevDays USA in 2018? –** Kubick reported that he put together a proposal based on his conversations with Rien. The EC discussed it today and will be recommending Board approval of the event. This event may get passed to the Foundation in the future but right now, the Foundation has no resources or staff, so they are not in a position to be more actively involved. However, we need to work out the long-term plan. Will this be a joint activity? This will be an agenda item for the joint HL7 /HL7 Foundation Board meeting. The 2018 DevDays event will be jointly branded as an HL7/HL7 FHIR Foundation event.

6. **Review/approve policies for hosting implementation guides and other third party artifacts on the FHIR.org website** – Grieve clarified that this about publishing the document, not the technical resources. The following list of proposed rules was reviewed and discussed:

   Proposed rules for fhir.org to host Implementation guides
   - Two things that are published:
     - o HTML version of the Implementation Guides published on FHIR.org (can also be published on other sites)
     - o Actual FHIR conformance resources published on FHIR registry
- IG must be published under a recognized open source license (creative commons or anything recognized by osi.org)

- If you publish the implementation guide to FHIR.org, then the conformance resources in the guide must also be published to the FHIR registry

- The publisher must have the legal right to publish the content

- Conformance resources in the guide must also be posted to registry.fhir.org

- Definition of governance process and rules of engagement for the IG maintenance must be published on fhir.org

- Publication permission restricted to FHIR foundation members

Rights granted for the implementation guide that is published and the corresponding technical resources may be different. We also need to determine the rules for publication on the registry. If you want us to publish something that is not on an open source license, we might consider doing that for money. This will be discussed at a different time.

MOTION by Grieve: To approve the above rules for hosting implementation guides on FHIR.org; seconded by Leftwich. The motion carried unanimously.

7. **PCHA Liaison Agreement** – Cooper was not on the call, so this item is deferred to the next call

8. **Updates**
   - Feedback from attorney on trademarks – Van Hentenryck noted that she contacted the attorney and transferring a trademark from one organization to another is fairly simple and inexpensive. In terms of apply for trademarks that don't use the FHIR trademark, we can indeed apply for these. There is a $275 application fee and the attorney's fees are typically around $500. The cost is typically therefore less than $1k.

     Grieve reported that Boston Children's has determined that the HL7 Foundation should be the home for the SMART on FHIR and CDS Hooks trademarks. **MOTION**: That the Foundation apply for the SMART and CDS Hooks trademarks carried unanimously. **ACTION ITEM**: Kubick will apply for the trademarks.

   - Devices on FHIR Program update – Deferred to next call.
   - OHI Update – Deferred to next call.
   - Olympics on FHIR – Deferred to next call.
   - Registry update – Shaver reported that we released an RFI and Furore submitted a response. Kubick, Grieve and Shaver comprise the review team. In 2-6 months they hope to have a working registry. Grieve reported they need (1) provisional and ongoing business planning (2) details of technical requirements to underpin an ongoing business plan (3) negotiation. They hope to have a further update this week. They will bring forward a formal motion at some point in the future.

9. **FHIR Foundation as a supplier to the US government** – Grieve reported that Matt Rahn has suggested that the Foundation become a supplier to the US government. There is a process whereby a private organization gets on the list to bid on work. The title of a contract will depend on whether they can piggyback on another contract. We

will sort out the details with Matt Rahn on Tuesday morning. **<u>MOTION</u>** by Grieve: That we make the FHIR Foundation a supplier to the US government.; seconded by Nguyen. The motion carried unanimously.

10. **Housekeeping** (1 minute) - Huff
- Next meeting – About a month
- Agenda items for next call
  - o Registry update
  - o Corporate membership proposal
  - o Other items that we didn't cover tonight.

Meeting adjourned at 7:30 pm local time.